



Austin Dogtown
BOARDING & DAYCARE

Credit Card Authorization Form

Name on Card: _____

Card Number: _____

Expiration Date: _____

Card Verification Code: _____ Zip Code: _____

Daycare Cancellation Policy –

*We must receive notification of cancellation via e-mail a full 24 hours in advance of a daycare reservation (by 7am the day prior) to avoid a \$37 charge (or use of day pass from pre-purchased package). All customers must have a credit card on file to hold the reservation. **Initial**_____*

Boarding Cancellation Policy –

*We must receive notification via e-mail 72 hours prior to reserved drop-off time to avoid a charge (10 days' notice required for most holidays- 21 days for Thanksgiving & Christmas). Any notice given after that time frame will result in full charge of the first 5 days of boarding (or full reservation time if less than 5 days) and 50% of additional scheduled time for non-holidays (full reservation charges apply for all holidays). All customers must have a credit card on file to hold the reservation. Payment will be processed via credit card prior to pick up for services rendered or for cancellation outside of the stated timeframe. This policy also applies to "early pickup". **Initial**_____*

****All cancellation policies still apply if cancellation is due to illness or weather-related events. ** **Initial**_____**

****All services will need to be paid prior to daycare or boarding pick-up using the credit card on file. ** **Initial**_____**

Signature: _____ Date: _____